



Batopin – Compliance Officer

Compliance Officer

We are building an independent ATM-network offering qualitative cash services to all individuals and merchants in Belgium. We set the goal to become the largest player on the Belgian market in the next few years.

In order to support our expanding business, we are looking for a **Compliance Officer** to join our team.

Your role

Our compliance officer mitigates legal and regulatory risks by implementing effective compliance programs, policies, and procedures. You will be responsible for monitoring and assessing compliance with relevant requirements, providing guidance to ensure the institution operates in a compliant manner and reporting on our compliance posture towards management team and board of directors. You will also act as our data protection officer.

What will you do

Regulatory compliance

To prepare, outline, discuss, elaborate, follow up and adjust the various areas within compliancy with regards to the realisation of the corporate strategy.

- Staying updated on relevant laws, regulations, and guidelines governing Batopin
- Assessing the impact of regulatory changes, interpret requirements
- Advising management and relevant stakeholders on necessary actions to ensure compliance
- Preparing and submitting necessary compliance reports to regulatory authorities as required by law
- Developing and maintaining a comprehensive compliance program
- Creating policies, procedures, and controls to address regulatory requirements, prevent money laundering, fraud, and other financial crimes
- Primary point of contact for inquiries, requests for information, and examinations from regulatory bodies for compliance related matters
- Establishing and maintaining positive working relationships with relevant regulatory agencies

Monitoring compliance

Lead and coordinate compliance projects within the organisation.

- Conducting regular risk assessments to identify compliance risks and vulnerabilities within Batopin
- Evaluating controls and implementing risk mitigation strategies to minimize potential regulatory violations and financial liabilities

- Conducting regular monitoring to assess the institution's compliance with regulations, policies, and procedures
- Reviewing processes, transactions, and records to identify gaps, potential risks, or violations
- Overseeing internal and external compliance audits and collaborating with auditors to ensure timely resolution of any identified issues.

Documentation and awareness

Foster a culture of compliance

- Developing and delivering training programs to educate employees on compliance policies, procedures, and regulatory requirements
- Raising awareness of potential risks and promoting ethical behaviour within the organization
- Maintaining accurate records and documentation related to compliance activities, monitoring, and corrective actions taken
- Ensuring that documentation is easily accessible for audits and regulatory examinations
- Present clear status and steering on compliance posture towards management team and board of directors

What do we expect?

- have a Master's degree (Law, Economics, Finance)
- have at least 7 years relevant experience
- in-depth knowledge of relevant financial services regulations and payment industry guidelines (e.g., PSD2, GDPR, AML/CFT regulations).
- strong understanding of compliance frameworks and best practices.
- experience in developing and implementing compliance programs and controls.
- familiarity with risk assessment methodologies and risk management practices.
- fluent in Dutch and French with a good knowledge of English.
- this position is subject to a suitability assessment by the National Bank of Belgium (Fit and Proper).

What do we offer?

- A high-impact role at the heart of our mission with direct exposure to the C-suite and board-level topics.
- A dynamic environment with meaningful responsibility, autonomy, and room for growth.
- Competitive compensation and benefits aligned with experience and market.
- A hybrid way of working, combining work from home with working out of our offices near Brussels North Station.

<https://batopin.be>